

First 5 Tuolumne County Commission  
Minutes of Meeting 2:00 p.m., June 8, 2011  
Tuolumne County Health Department – Conference Room  
20111 Cedar Road North, Sonora, CA 95370

The meeting was called to order at 2:07 p.m. by Chairperson Ashton.

Attendees were welcomed by Commissioner Ashton, and introductions were made.

Commissioners Present: Ashton, Alford, Bass, Denney, Kearns, Peterson, Sells

Commissioners Absent:

Ex-Officio Members Present: Thompson

Ex-Officio Members Absent: Seegers, Williams

Staff Present: Kruse

Members of the Public Present: Tara Parker, Nancy Andrade, Donna Meiss

Public Comment

There were no comments from the public.

Commissioner Ashton reminded the Commission of conflict of interest issues.

Consent Calendar

1. Ratification of the contract approval on April 13, 2011 for \$407,307 for the Amador-Tuolumne Community Action Agency's Family Learning and Support Services.
2. Ratification of the authorization for the Commission Chairperson to sign a contract amendment with the Amador-Tuolumne Community Action Agency for the creation of classroom space for the Family Learning Center.

Commissioner Alford recused herself from the discussion and vote.

Motion: to approve the two consent calendar actions

Moved: Commissioner Bass

Seconded: Commissioner Kearns

There was no further discussion.

Motion carried: 6 ayes (Ashton, Bass, Denney, Kearns, Peterson, Sells), Commissioner Alford having recused herself from the vote.

Action Items

3. Action on the approval of minutes for April 13, 2011

Motion: to accept the minutes for April 13, 2011

Moved: Commissioner Bass

Seconded: Commissioner Sells

There was no further discussion.

Motion carried: 6 ayes (Ashton, Alford, Bass, Kearns, Peterson, Sells), Commissioner Denney being absent from the vote.

4. Consideration of a Letter of Intent to approve the carry-over of unspent funds in FY 10-11 to the funding cycle beginning in FY 11-12 for Infant Child Enrichment Service's Raising Healthy Families Program.

Sheila Kruse reviewed the decisions made at the April 2011 meeting in regard to the carry-over of unspent funds, and noted that the Letter of Intent is the mechanisms to advance that decision into formal action. Commissioner Denney asked if this was a change in policy. Sheila Kruse responded that there was no policy in place regarding carry-over funds. She reviewed some of the discussion points made at the April 2011 meeting in regards to permitting grantees to carry-over funds this fiscal year.

Motion: to approve the Letter of Intent to allow carry-over funds for the ICES Raising Healthy Families Program.

Moved: Commissioner Bass

Seconded: Commissioner Kearns

Motion carried: 6 ayes (Ashton, Alford, Bass, Kearns, Peterson, Sells), Commissioner Alford abstaining from the vote.

5. Consideration of a Letter of Intent to approve the carry-over of unspent funds in FY 10-11 to the funding cycle beginning in FY 11-12 for the Tuolumne County Superintendent of School's Social Emotional Learning Foundations Project.

Motion: to approve the Letter of Intent to allow carry-over funds for the Tuolumne County Superintendent of School's Social Emotional Learning Foundation Project.

Moved: Commissioner Alford

Seconded: Commissioner Bass

There was no further discussion.

Motion carried: 7 ayes (Ashton, Alford, Bass, Denney, Kearns, Peterson, Sells)

6. Consideration of a Letter of Intent to approve the carry-over of unspent funds in FY 10-11 to the funding cycle beginning in FY 11-12 for Tuolumne County Superintendent of School's (TCSS) Smile Keeper's program.

Motion: to approve the Letter of Intent to allow carry-over funds for the Tuolumne County Superintendent of School's Smile Keeper's Program.

Moved: Commissioner Kearns

Seconded: Commissioner Denney

There was no further discussion.

Motion carried: 7 ayes (Ashton, Alford, Bass, Denney, Kearns, Peterson, Sells)

7. Consideration of an amendment of the current contract with the Amador-Tuolumne Community Action agency to reflect a budget amount of \$142,085 for July 1, 2010 to September 30, 2011.

Joan Alford recused herself from the discussion and the vote.

Sheila Kruse reviewed the history of the current contract amendment, and noted that there was some confusion when the first amendment was negotiated as to whether unspent funds included only the amount unspent from FY 10-11 versus the amount unspent from the entire 4-year contract. She addressed three factors: (1) there are available funds; (2) there are no equity issues, and (3) the additional funds are requested to create additional classroom space and for a room-specific heating/cooling system.

Commissioner Ashton asked about the impact on the construction project should A-TCAA only receive \$45,000 versus the requested \$60,000. Tara Parker discussed the negative impacts of not being able to build separate classrooms or to have separate heating/cooling systems.

Motion: to amend the current contract with A-TCAA to increase the budget to \$142,085, to allow for construction costs of \$60,000 and associated indirect costs.

Moved: Commissioner Bass

Seconded: Commissioner Denney

Motion carried: 6 ayes (Ashton, Bass, Denney, Kearns, Peterson, Sells), Commissioner Alford having recused herself from the vote.

8. Consideration of a budget amendment to reflect retroactive AIM insurance coverage in FY 08-09 and other year-end clean-up items.

Sheila Kruse reviewed the invoice from First 5 California for retroactive enrollment in the AIM program in Tuolumne County, which was the primary reason for the budget amendment. She noted that the other budget amendments were primarily clean-up items to reflect actual revenues and expenditures at year-end.

Motion: To approve all of the budget amendments presented.

Moved: Commissioner Denney

Seconded: Commissioner Kearns

There was no further discussion.

Motion carried: 7 ayes (Ashton, Alford, Bass, Denney, Kearns, Peterson, Sells)

9. Consideration of the new Behavioral Health Fund procedures.

Sheila Kruse reviewed the recommendations that resulted from a recent meeting with community providers in regards to the design of the Behavioral Health Fund procedures. The recommendations included details in regards to the maximum allocation per child, limitations, and the process for referral, assessment, and treatment.

Commissioner Sells noted that federal health reform may allow for more families to access behavioral health services, which could result in a decreased need for these funds. Commissioner Ashton noted that there may still be some families who will not qualify financially but who would find the cost of behavioral health services prohibitive, and would need some financial assistance. Commissioner Kearns requested clarification on which providers would do the initial screening and assessment. Sheila Kruse responded that Behavioral Health would do most of these assessments, but if a child was referred by a behavioral health provider (such as Dr. Rojas or Dr. Thompson), then they would do the initial assessment.

Motion: To approve the Behavioral Health Fund procedures as outlined in the staff report, and to authorize the Executive Director to implement the program as of July 1, 2011.

Moved: Commissioner Bass

Seconded: Commissioner Denney

There was no further discussion.

Motion carried: 5 ayes (Ashton, Alford, Bass, Denney, Peterson), Commissioners Kearns and Sells abstaining from the vote.

Discussion Items, Reports, and Information Items

10. SELF program staffing

Sheila Kruse reviewed the discussion with Tuolumne County Superintendent of Schools regarding proposed staffing changes (from 2 half time to one full time positions starting July 1, 2011). As a result of this information, Sheila convened a meeting with an advisory group and a follow-up meeting with Joseph Silva, Superintendent. These meetings resulted in key program issues being raised, primarily around the need for additional behavioral health consultation services. Four recommendations for future direction were made: (1) discuss today at the Commission meeting;

(2) with Commission approval, authorize that Donna Meiss increase her hours to a full time academic contract as of July 1, 2011; (3) meet with Margie Bulkin in the summer of 2011 to discuss the need for behavioral health consultation; (4) make contract changes, as needed, in August or October of 2011.

Commissioner Sells noted that \$5,000 in MHSA funds will be available for that program, also, and may help supplement the behavioral health consultant hours.

The Commission directed Sheila Kruse to proceed with the recommended next steps.

11. Discuss the meeting schedule for FY 11-12

The Commission directed Sheila Kruse to set the next FY meeting schedule on the second Wednesday of every other month (beginning in August) , with meetings to begin at 1:15 p.m..

12. CA State Budget update

Sheila Kruse reviewed the status of AB 99 in light of the May revise. The revised figures for the state budget do not utilize First 5 funds. However, the May revise language states that AB99 will still stand unless county Commissions voluntarily contribute a half billion dollars to the state budget. The county lawsuits challenging AB 99 are still pending.

13. Public records request from California Watch

Sheila Kruse reviewed a recent public records request from California Watch requesting the audited financial reports for FY 2009-10 with a budget that lists actual compensation of each position. She informed the Commission that the response was available for review. Because First 5 Tuolumne had contracted services only in FY 2009-10, some of the breakdown had to be estimated.

14. Financial Report for April 2010.

Sheila Kruse presented the report, noting that, locally, we were above what we had estimated for revenue to date. Evelyn Thompson requested that the information generated for the California Watch report be attached to the next financial report.

15. Reports from Executive Director, Commissioners and Ex-Officios

Sue Peterson noted that she was glad to be back.

Evelyn Thompson reported:

- She attended a regional child care meeting where First 5 Commission issues were raised. She noted that she reported favorably on our First 5 Commission, but that the child care community was mixed in their responses regarding their local First 5 Commissions.

- ICES just sponsored a very successful conference for ECE providers with Linda Brault presenting. Ms. Brault, who trains on the CSEFEL model, focused on working with children with behavioral issues by looking at the environment first, at the teacher second, and then at the child.
- ICES has a number of parenting classes in the community scheduled in the near future, some of which are funded by First 5. Classes include *Parenting your Baby through Touch*, and *Communicating with Respect (for parents with teens)*. ICES just finished three workshops in collaboration with Columbia College, including one for grandparents.
- The ICES Parent Leadership Academy, which successfully served 12 parents, is coming to a close. Many community organizations contributed as presenters. Next year ICES will focus on evaluating the program and providing follow up and support.

Commissioner Ashton noted that she had some ASQ kits to provide in the community, and informed Tara Parker that she could provide some for the Family Learning Center.

Commissioner Denney reported on the upcoming 8<sup>th</sup> Annual Pregnancy and Baby Fair to be held Saturday, June 11<sup>th</sup>, at the Fairgrounds Manzanita Building from 2-5 pm. Many organizations are participating. Topics include education, resource and referral, demonstrations on car seat safety, infant CPR, baby wearing, breast feeding, infant massage, and oral care. First 5 kits will be distributed.

Commissioner Sells reported that the MHSA PEI funding for year 3 will follow last year's funding pattern. There will be some small decreases, but the funding will remain focused on community-based programs.

Commissioner Kearns reported on the California Inclusion Network Project, which provides support for early childhood educators/providers who are state-subsidized, including licensed family child care providers. The program will provide on site consultation for providers who serve any child that is at risk of not being successful in an early childhood education environment. Donna Meiss and Judy Schroeter are two local consultants. Jan noted that summer time would be a nice time to spread the word about these services and get providers engaged.

Adjournment: The meeting was adjourned at 2:15 p.m.

The next meeting is scheduled for August 10, 2011, at 1:15 pm.