

There are no Agencies/Organizations affected by Action Items or Discussion Items on the agenda for today's meeting

Conflict of Interest Reminder for Commissioners:

Commissioners with a direct financial interest (for themselves or their family members) shall recuse themselves from the decision on the proposal.

Commissioners who wish to recuse themselves for reason other than a financial interest (such as a possible perception of personal or professional bias for or against a proposal), may recuse themselves from the decision. Commissioners are asked to carefully evaluate this if there might be any problem with a quorum.

It is the Commission's practice to ask individuals who are recusing themselves to leave the room while the proposal is being considered. If you recuse yourself, please remain available in the Health Dept. waiting room, so that you can be easily found to rejoin the meeting for subsequent agenda items.

Ex-Officio Participation. Although Ex-Officio members are non-voting members of the Commission, they serve in an advisory capacity to the Commission, and should avoid any perception of influencing the Commissioner's funding decisions affecting their own agencies. Although ex-officio members may speak on any agenda item at any time, in their capacity as advisory members, it is impossible to speak regarding one's own agency without the public perception of bias, and ex-officios are encouraged to avoid doing so. Ex-officio members are also welcome to speak on any agenda items as a member of the public, if they feel that they do not want to participate in a particular meeting in the capacity of an ex-officio member. However, the same caution applies: although it is appropriate to answer specific questions of the Commission regarding a proposal affecting their agency, it would be inappropriate to advocate for a proposal affecting their agency.



First 5 Tuolumne County Commission
DRAFT Minutes of Meeting 1:15 p.m., August 10, 2011
Tuolumne County Health Department – Conference Room
20111 Cedar Road North, Sonora, CA 95370

The meeting was called to order at 1:20 p.m. by Chairperson Ashton, and attendees were welcomed.

Commissioners Present: Ashton, Alford, Bass, Peterson
Commissioners Absent: Denney, Kearns, Sells
Ex-Officio Members Present: Thompson, Williams
Ex-Officio Members Absent: Seegers
Staff Present: Kruse

Public Comment

There were no comments from the public.

Commissioner Ashton reminded the Commission of conflict of interest issues.

Action Items

1. Action on the approval of minutes for June 8, 2011

Motion: to accept the minutes for June 8, 2011

Moved: Commissioner Bass

Seconded: Commissioner Peterson

There was no further discussion.

Motion carried: 4 ayes (Ashton, Alford, Bass, Peterson), Commissioners Denney, Kearns and Sells being absent from the vote.

Discussion Items, Reports, and Information Items

2. Nomination of Officers.

The following nominations were made:

For Chair: Cori Ashton (nomination by Commissioner Bass)

For Vice-Chair: Patricia Denney (nomination by Commissioner Ashton)

For Treasurer: Jan Kearns (nomination by Commissioner Ashton)

3. A-TCAA interest in contracting for services

Sheila Kruse reviewed the request from A-TCAA, and the recommendations of the county council. She responded to questions from the Commission. Evelyn Thompson asked why it would be a

perceived conflict of interest for the Executive Director to contract directly with agencies, but not a conflict to contract through the Commission. The Commission discussed that the transparency issue would be addressed in the latter. Commissioner Ashton asked how a contract for services would impact existing contracts. Sheila Kruse noted that the county counsel clarified that no work could be done in connection with contracts that the Commission was already funding. It should not affect any future contracts, due to the transparency issue. The policy would have to allow for other entities to participate. Commissioner Bass expressed concern that the process seemed too contrived, and that it might leave the Commission open to criticism by those not familiar with the entire situation. Marcia Williams and Evelyn Thompson noted that the transparency and accountability would serve as protective factors in that regard. Sheila Kruse left the room to allow for further Commission discussion.

The Commissioners agreed that they were in overall support, because they thought that the process would be of benefit to the community. However, they wanted to make sure the process was looked at carefully, with concerns addressed proactively. They directed Sheila Kruse to bring back draft materials for consideration, including policies and draft contracts. They instructed that these materials should include assurances that administrative fees would cover any Commission costs, that there would be a clear criteria for accepting projects, and that there be clarity around the Executive Director's role for the Commission work and for fee-based work.

4. Financial Report for June 2011.

Sheila Kruse noted that the audit was nearing completion and had gone well. She reviewed the June financial report, noting that revenues came in higher than anticipated, with funds coming in over budget. Although revenues, statewide, dropped 1.9%, local revenues were higher than the previous year due to birth rate fluctuations. Expenditures were under budget, but most of that difference is already committed in contracts and carry-over to the next fiscal year.

5. Reports from Executive Director, Commissioners and Ex-Officios

Sheila Kruse

- Noted that she had provided all Commissioners with a copy of the public records response to *California Watch* as per a request from Evelyn Thompson at the last meeting.
- Reported on a meeting with Margie Bulkin and Joe Silva at the Tuolumne County Supt. Schools office that morning regarding the SELF program. The purpose of the meeting was to orient Ms. Bulkin to the program, and the RFA requirements, in order to ensure that any proposed changes to the budget and service strategy remained true to the vision of the Commission. She discussed the likelihood that the MHS-A-PEI funding might be available to address some of the needs for behavioral health consultation, along with salary savings. She reported that Joe Silva had expressed his appreciation to the Commission for their flexibility in allowing the program to address needed staffing issues for the program.
- Reported that AB99, the legislation that sweeps First 5 dollars, is still in law, although First 5 funds were not used to balance the California State budget. County lawsuits are pending, with hearings to occur in August. She is assuming Tuolumne is still exempt, regardless of the outcome of the lawsuits.

Marcia Williams

- Reported that the A-TCAA Solsbyville Head Start Center recently received accreditation from the National Association for the Education of Young Children. She noted that this was quite an honor, as the process was rigorous and took a number of years (first initiated by Linda Botts). The center received a score of 96 out of a possible 100 points.
- A-TCAA is on track to open the Bluebell site in August. The project has received tremendous support, including a recent grant from Sonora Area Foundation for \$37 thousand dollars, which requires a match.
- On August 17th, all the other Head Start centers will open for the school year.

Evelyn Thompson

- Noted that Solsbyville Head Start was the only accredited child care center in Tuolumne County, and that it was quite an honor.
- Reported that ICES had a busy summer, with a number of parenting classes presented, including a number of shorter workshops presented in conjunction with Columbia College. Although sign-ups for infant massage classes are high, parents do not then follow through, and it seems that the reality of getting out the door with a baby may be a barrier, especially in the evening. ICES will continue to look at the best approach for this popular class.
- ICES had to lay off staff in Mariposa, and cut back in Tuolumne, but the budget cuts were not as drastic as anticipated. There may be further revenue declines, and the agency will adjust as needed.

Commissioner Bass:

- The Area 12 on Aging will be recruiting shortly for leadership positions. Contact Pauline White for information.
- Greg Applegate is moving to Idaho. He will continue working with the Sonora Area Foundation until December, primarily through telecommuting. It is likely that the Sonora Area Foundation will be recruiting again shortly for an Executive Director. Mick Grimes is helping with the transition.
- Due to the retirement of Kathleen Rustrum, a county position may be advertised in September, most likely through internal recruitment.

Marcia Williams reported that a UC Extension 4H Youth Development position in Tuolumne County is also opening.

Susan Peterson reported on the time she was spending with her many former foster children this summer.

Commissioner Ashton reported on one of the alternative strategies that the Child Welfare Services was implementing -- a locally designed, grass-roots "Hands and Hooves" program. Kids who have experienced abuse are paired up with abused horses at the ReHorse Rescue Ranch. Social Workers bring the kids out every Thursday night, from 5-8 pm, to spend time with the horses and with community volunteers, including youth volunteers. Kids have learned about horseshoeing, harnessing and respectful approach, learned from a dentist and veterinarian, and have each adopted one horse to connect with. They are journaling as they learn. The kids are really responding to the opportunity. A pre- and post- testing will measure changes in well being. There is a plan that, following the sessions at the Ranch, the kids will go to a different ranch to have an opportunity to mount and ride horses.

Adjournment: The meeting was adjourned at 2:33 p.m.

The next meeting is scheduled for October 12, 2011, at 1:15 pm.



First 5 Tuolumne County Commission
DRAFT Minutes of Meeting 1:15 p.m., October 12, 2011
Tuolumne County Health Department – Conference Room
20111 Cedar Road North, Sonora, CA 95370

The meeting was called to order at 1:20 p.m. by Chairperson Ashton, attendees were welcomed, and introductions were made.

Commissioners Present: Ashton, Denney, Peterson, Sells
Commissioners Absent: Alford, Bass, Kearns
Ex-Officio Members Present: Seegers, Thompson
Ex-Officio Members Absent: Williams
Staff Present: Kruse
Members of the Public Present: Shelly Hance, Gregory Oliver

Public Comment

There were no comments from the public.

Commissioner Ashton reminded the Commission of conflict of interest issues.

Action Items

2. Action on the approval of minutes for August 10, 2011

A quorum of Commissioners that attended the meeting on August 10, 2011 was not present; this item was deferred to the December 2011 meeting.

3. Consideration of a contract amendment for ICES to reflect carry-over funds in the amount of \$12,993.

Sheila Kruse reviewed the contract amendments.

Motion: to approve the contract amendment, as written, for ICES, to reflect carry-over funds for the Raising Healthy Families program in the amount of \$12,993.

Moved: Commissioner Sells

Seconded: Commissioner Peterson

There was no further discussion.

Motion carried: 4 ayes (Ashton, Denney, Peterson, Sells), Commissioners Alford, Bass and Kearns being absent from the vote.

3. Consideration of a contract amendment for Tuolumne Col Supt. Schools to reflect carry-over funds for the Smile Keepers program in the amount of \$1,089.

Sheila Kruse reviewed the contract amendments.

Motion: to approve the contract amendment, as written, for Tuolumne County Superintendent of Schools, to reflect carry-over funds for Smile Keepers in the amount of \$1,089.

Moved: Commissioner Sells

Seconded: Commissioner Peterson

There was no further discussion.

Motion carried: 4 ayes (Ashton, Denney, Peterson, Sells), Commissioners Alford, Bass and Kearns being absent from the vote.

4. Consideration of a contract amendment for Tuolumne Col Supt. Schools to reflect carry-over funds for the SELF program in the amount of \$4,554 and to reflect staffing changes.

Sheila Kruse reviewed the contract amendments and reviewed the elements of a recent conversation with administrators at the Superintendent of Schools Office. She reported that Donna Meiss has schools lined up for the fiscal year, and has already begun services.

Commissioner Ashton said that she was pleased that an effort was made to stay consistent with the Commission's initial planning efforts.

Motion: to approve the contract amendment, as written, for Tuolumne County Superintendent of Schools, to reflect carry-over funds for the SELF program in the amount of \$4,554, and to reflect the staffing changes.

Moved: Commissioner Denney

Seconded: Commissioner Peterson

There was no further discussion.

Motion carried: 4 ayes (Ashton, Denney, Peterson, Sells), Commissioners Alford, Bass and Kearns being absent from the vote.

5. Consideration of materials for a fee-based community partnership program
 - a. Consideration of approval of a policy (attachment #5a)
 - b. Consideration of approval of a MOU with A-TCAA for \$10,000 (attachment #5b)
 - c. Consideration of approval of a contract with Sheila Kruse (attachment #5c)

Sheila Kruse reviewed the history of the discussion to date and the Commission's instructions to bring back materials for review. Gregory Oliver addressed the issue of conflict of interest if the Executive Director acted independently in securing outside contracts, even if she disclosed at Commission meetings. In that event, the Executive Director would have to recuse herself from work on any potential conflicting contracts. If the funds come in through contracts with the Commission, the Commission can choose to assign the work, and not have to worry about conflict of interest.

Sheila Kruse reviewed all of the draft elements: policy, MOU with A-TCAA and word order, and contract with Sheila Kruse.

Commissioners and Gregory Oliver discussed the importance of alignment of the MOU with the policy, and suggested adding language to the MOU and to the work order to clarify compliance with the policy. It was clarified that the expectation for data sharing would be included in all MOUs, not just with A-TCAA.

Shelly Hance reiterated that the MOU amount was a “not to exceed amount”, and that the work orders could conceivably come in under that amount, depending on the amount of funding availability. She addressed the potential of data sharing with the broader community.

Susan Sells noted that this process allows the Commission to provide resources to the greater community, but asked how the Commission would prioritize services if more requests came in than could be accommodated. There was some discussion about how that would occur, based on the Commission’s clear authority to choose priority projects.

In terms of the Executive Director contract, there was discussion regarding the 5% rate to cover Commission costs. The Commission instructed Sheila Kruse to report back at year end to see how this was working financially, for future year’s consideration.

Commissioner Ashton reiterated that the fee schedule allows for reimbursement to the Commission for the MOU, for work orders and for on-going costs, which honors the concern of the Commission in their initial discussion. Commission Thompson noted that 5% of \$10 thousand dollars would be \$500, which is not an unreasonable amount. Gregory Oliver noted that these amounts were not set in stone, and could be revisited at year’s end to guide future decisions.

- 5a. Motion: to approve the policy for Fee-Based Community Services, with the identified typo error corrected.

Moved: Commissioner Sells

Seconded: Commissioner Denney

There was no further discussion.

Motion carried: 4 ayes (Ashton, Denney, Peterson, Sells), Commissioners Alford, Bass and Kearns being absent from the vote.

- 5b. Motion: to approve the MOU with A-TCAA for Fee-Based Community Services, with identified amendments. Amendments include adding language regarding compliance with the Commission’s policies and procedures for fee-based community services. In addition, the Commission asked that language regarding compliance also be added to the draft work order template.

Moved: Commissioner Sells

Seconded: Commissioner Denney

There was no further discussion.

Motion carried: 4 ayes (Ashton, Denney, Peterson, Sells), Commissioners Alford, Bass and Kearns being absent from the vote.

- 5c. Motion: to approve the contract with Sheila Kruse for provision of Fee-Based Community Services, with the identified typo errors corrected.

Moved: Commissioner Sells

Seconded: Commissioner Denney

There was further discussion regarding the 5% rate to cover Commission costs. The Commission instructed Sheila Kruse to report back at year end to see how this was working financially, for future year's consideration.

Motion carried: 4 ayes (Ashton, Denney, Peterson, Sells), Commissioners Alford, Bass and Kearns being absent from the vote.

Adrienne Seegers offered to serve as the Commissioner designee for approving Work Orders. The Commission accepted this offer and expressed their appreciation.

6. Election of Officers

The slate was introduced. No additional nominations were made.

Motion: to approve the slate of nominees: Chair – Cori Ashton; Vice-Chair: Patricia Denney; Treasurer: Jan Kearns

Moved: Commissioner Peterson

Seconded: Commissioner Sells

Motion carried: 4 ayes (Ashton, Denney, Peterson, Sells), Commissioners Alford, Bass and Kearns being absent from the vote.

7. Public Hearing on Annual Audit and Annual Report for FY 10-11

Commissioner Ashton opened the public hearing. Sheila Kruse reviewed the audited financial report and presented a Power Point overview of the annual report data for the Commission. Commissioner Ashton called for public comments. Shelly Hance expressed her appreciation to the Commission for the Strategic Planning process that had occurred in the prior year, acknowledging that planning for funding cuts was a difficult task for a board, and that she understood that it was a good process that allowed the Commission to evaluate services and priorities. She also thanked them for allowing A-TCAA to utilize unspent funds to support the Blue Bell renovation project, and invited Commissioners to attend the open house to be held October 26th, from 3-6 pm.

There was no other public comment.

Motion: to accept the audited financial statements and annual report.

Moved: Commissioner Denney

Seconded: Commissioner Sells

Motion carried: 4 ayes (Ashton, Denney, Peterson, Sells), Commissioners Alford, Bass and Kearns being absent from the vote.

8. Report on Tuolumne MeWuk Dental Clinic project

Sheila Kruse reviewed the letter from Abhijit Gune, DDS, (dental director at the clinic) and discussed the issue of unexpended funds for the project. The Commission advised Sheila Kruse to invoice only for the unexpended funds of \$98.75, and to allow the July 2011 expenditures for \$148.00.

9. Financial Report to August 2011

Sheila Kruse reviewed the financial report for July and August 2011. She noted that, although the report for that period did not yet reflect new revenues that, as of October, two months of revenues were in. The revenues for August were 18% lower, statewide, from last year. In response to queries, she responded that such fluctuations occasionally occur, but that she would be watching future months carefully.

10. Discussion Items, Reports, and Information Items

Sheila Kruse

- Reported on the status of AB99, the bill that takes half of First 5 fund balances. The lawsuit was heard in Fresno Superior Court on September 30th. Sheila has the full brief as well as a good summary if Commissioners are interested. The plaintiffs argued that AB 99 is not in furtherance of Prop 10, is not consistent with the intent of the voters, calls into play the constitutional power of voter initiatives, should be thrown out if any sections are unconstitutional, and cited precedent for their arguments. The AG office argued that AB 99 was consistent with Prop 10, does not supplant, that each section should be looked at on its own and also cited precedent. The judge asked the AG's attorney questions regarding how the state was thinking about spending the money, what the options were, whether the counties would ever see the money again, and the state's thinking about undoing local control. The judge said that a decision would not be likely for 90 days due to the court's limited resources.
- Reported on her participation at a meeting at the First 5 California offices (as a northeast region representative) to discuss a possible future partnership program for their Child Signature programs with a focus on the EduCare model elements and strategies. It is not clear yet at what level small counties will be feasibly able to participate in implementation, as the planning is still in its early stages. Sheila will continue to keep the Commission updated on future discussions. Adrienne Seegers noted that child care professionals in California already know what components need to be in place for high quality childcare, and are only hampered in implementing those components by limited funds. She expressed her frustration with programs at the state level investing in new strategies that did not apply funds directly to benefit children in ECE settings in California.

Susan Sells

- Reported that the Suicide Prevention Task Force held its 3rd or 4th annual strategic planning meeting, to get input from the community. It was a successful event, with over 60 in attendance. The core oversight committee will be utilizing the input to create another 3-year strategic plan for the community, which will involve suicide prevention and Intervention for all ages.

Evelyn Thompson

- Reported that she attended the Suicide Prevention Task Force meeting and that it was outstanding, and well done.

- Distributed flyers from ICES regarding ECE provider training events, upcoming parenting classes and workshops, and the ICES newsletter.
- Reported on her observation of staff teaching a Nurturing Parenting Class to parents involved in Drug Dependency Court and remarked on the power of watching these couples focusing on parenting, while in the midst of recovery.
- Reported that the county Special Education Office is continuing a version of Child Find arena style screenings (after the Friendship School was no longer funded), and suggested that the Commission invite Debbie Ritchie to come and review what the new Child Find system looks like. Sheila Kruse noted that she could be invited to the December meeting.

Susan Peterson

- Reported that she has started going to PRIDE classes, a foster parent training program with her birth moms. The interchange between foster parents and birth moms is informative to both parties.

Cori Ashton

- Reported that the YES Partnership is celebrating 25 years of substance abuse prevention and suicide prevention. There will be a 3 day "Mother Lode Idol" event to be held Oct 13-15 at the Opera Hall, with tickets at the door, showcasing good young talent. She encouraged the Commission to support this positive event for youth. She also noted that she has \$25 tickets for the SRT preview night, on November 10th, 6 pm, for *Jacob Marley's Christmas*, and a YES auction, to support the YES Partnership. Please contact her if you are interested.

Adjournment: The meeting was adjourned at 2:45 p.m.

The next meeting is scheduled for December 14, 2011, at 1:15 pm.



ATTACHMENT #3
FIRST 5 Meeting, December 14, 2011

Action Item 6. Consideration of a budget revision.

The Commission passed a budget for FY 11-12 in April 2011. The following proposed revision reflects Commission actions since that time, better revenue projections, and one proposed addition.

Revised Budget Elements, December 2011

FIRST 5 COMMISSION

Fund 6438, Dept. 401275

Acct #		<i>Current Budget</i>	<i>New Budget</i>	<i>Difference</i>	<i>Rationale</i>
	Revenues				
454114	State - Prop 10 Children and Fam	\$ 288,645	\$ 303,409	14,764	<i>Project 8% decline from last year's actuals</i>
454119	State -Prop 10- Small County Aug	137,071	\$ 150,255	13,184	<i>Actual received</i>
441110	Interest Income	8,771	\$ 6,210	(2,561)	<i>Projected from Qtr 1 actuals</i>
	Total Revenue Change			25,387	
	Expenses				
	Grants and Programs				
528517	ICES Raising Healthy Families	\$ 105,000	\$ 108,416	3,416	<i>Approved contract amendment (carry-over)</i>
528535	A-TCAA Family Learning Cntrs	\$ 94,500	\$ 151,349	56,849	<i>2 approved contracts</i>
528576	TCOE SELF	\$ 100,000	\$ 102,980	2,980	<i>Approved contract amendment (carry-over)</i>
528595	TCOE Smile Keepers	\$ 25,500	\$ 25,772	272	<i>Approved contract amendment (carry-over)</i>
	Outreach	\$ 100	\$ 100	-	<i>Proposed new account</i>
	Total Expense Change			63,517	

Net change: (38,130)

Budget #2 for FY 11-12 Dec 14, 2011**Revenues****Tobacco taxes:****Allocation**

454114 State - Prop 10 Children and Fam \$ 303,409

State Surplus Money Investment Fund (SMIF)

454167 State-SMIF \$ 200

Intergovernmental:**State initiatives- First 5 CA (CCFC) funds**

454119 State -Prop 10- Small County Aug \$ 150,255

Interest

441110 Interest Income \$ 6,210

Total Revenues \$ 460,074**Expenditures****Administrative****Professional Services:**

526110 P S & S-Professional Services (ED) \$ 37,500

526123 P S & S County Counsel \$ 6,000

526124 P S & S Auditor-Controller \$ 180

526180 P S & S Accounting and Auditing \$ 10,850

Total Professional Services: \$ 54,530**Travel and training**

529120 Travel - Training and Seminars \$ 3,000

Dues and memberships

523210 Dues and memberships \$ 2,500

Office:

525110 Office Expense \$ 700

528305 SDE - Bank Charges and Discount \$ 325

Total Office \$ 1,025**Advertising**

525124 Office Expense - Advertising \$ 300

Communications

521310 Communications \$ 300

Commission Meetings

528287 SDE - Meetings \$ 175

Program**Grants and Programs**

526251 Public Health PNP \$ 25,000

526405 Oral Health Access (Dental Help) \$ 3,000

528517 ICES Raising Healthy Families \$ 108,416

528535 A-TCAA Family Learning Cntrs \$ 151,349

528555 New Parent Kit \$ 50

528573 Behavioral Health Fund \$ 3,000

528576 TCOE SELF \$ 102,980

528595 TCOE Smile Keepers \$ 25,772

Outreach \$ 100

Total Grants and Programs \$ 419,667**Professional Services**

526424 Prof Svcs-Program Svcs: ED \$ 22,500

Evaluation**Professional Services**

526425 P S & S - Evaluations \$ 15,000

Total Expenditures \$ 518,997**Change in Fund Balance** \$ 58,923



ATTACHMENT #4

FIRST 5 Meeting, December 14, 2011

Item 7. Presentation of the Evaluation Summary Report for funded programs in FY 10-11.

The complete evaluation report is 38 pages and is a comprehensive report of the service and outcome data collected on programs operating in FY 10-11. The entire report is available on the First 5 website at www.tccfc.org. It may also be requested by contacting the First 5 Director at sheilakruse@sbcglobal.net.

The First 5 Director will do a presentation on the key findings.

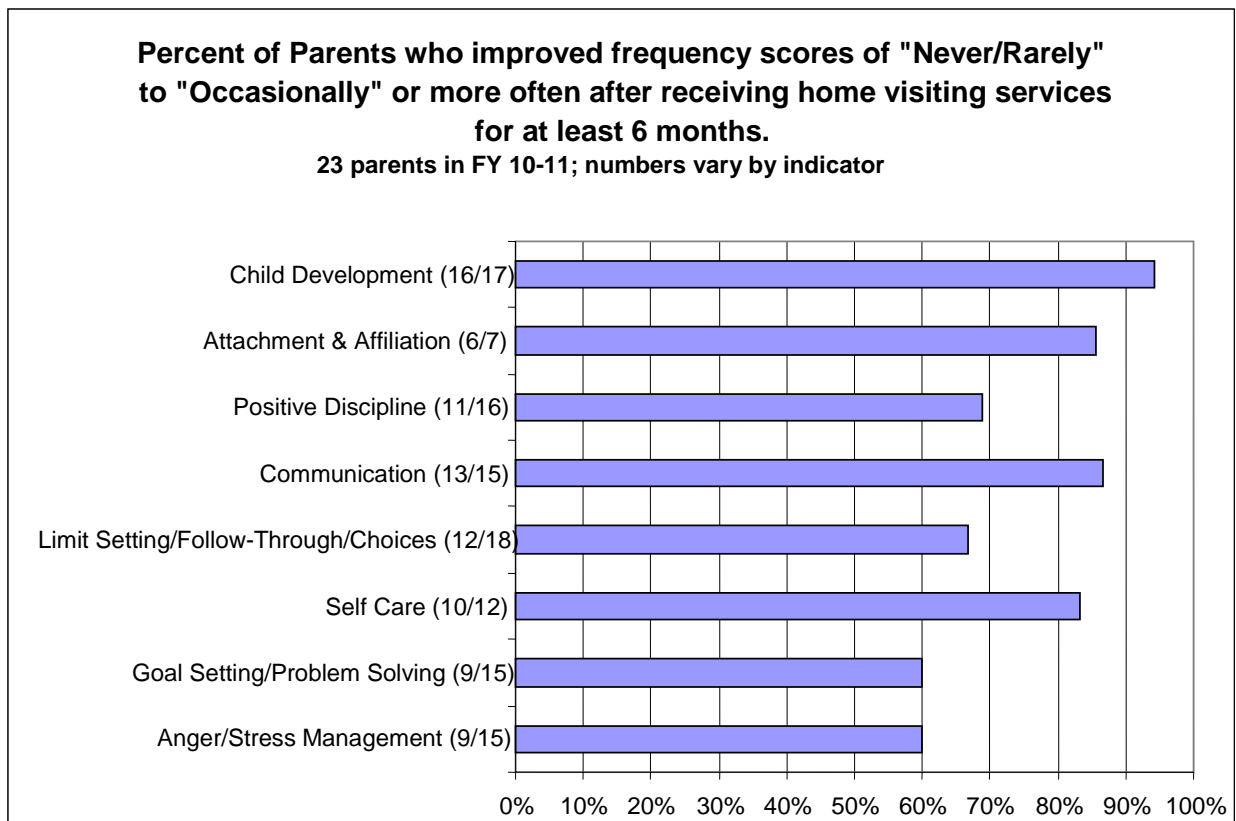
The following is a 4-page highlight section from the complete report.

RESULTS – FIRST 5 TUOLUMNE HIGHLIGHTS FOR FY 10-11

Family Functioning

Parents receiving In Home Support improved their parenting skills

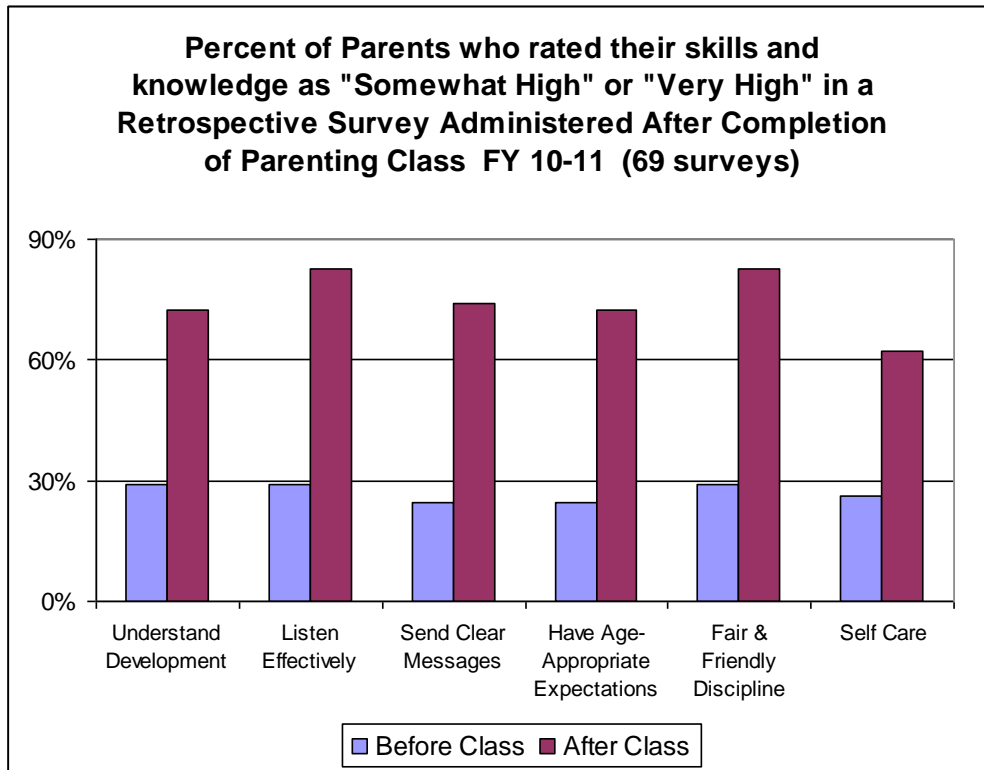
- *The highest-risk families receiving In-Home Parent Support, who were assessed with very low parenting skill rankings at entry, measurably increased their positive behaviors with their children after 6 months in the program. (ICES Raising Healthy Families program, Parent Observation Tool)*



- *100% of the 36 parents receiving home visits increased their rankings in at least one parenting skill domain. Across all domains, parents moved their averaged rankings 1 point on a 5 point scale, from “rarely-occasionally” to “occasionally- frequently”. Differences in matched pre-and post tests were statistically significant.*
- *At entry to the in-home support program, 59% of 22 families tested scored at “adequate” or “high” family stability in at least 5 of 8 domains on the family stability matrix. At post-test, the percentage had risen to 100%. The differences in these matched scores were statistically significant.*

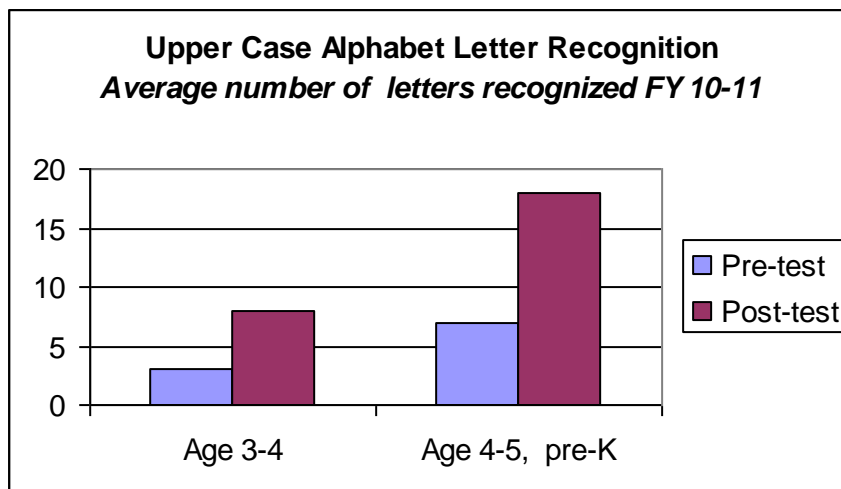
Parents completing parenting classes reported using new skills

- Families participating in parenting classes self-assessed their skill and knowledge gain as measurably higher after completing the classes. (ICES Raising Healthy Families program)



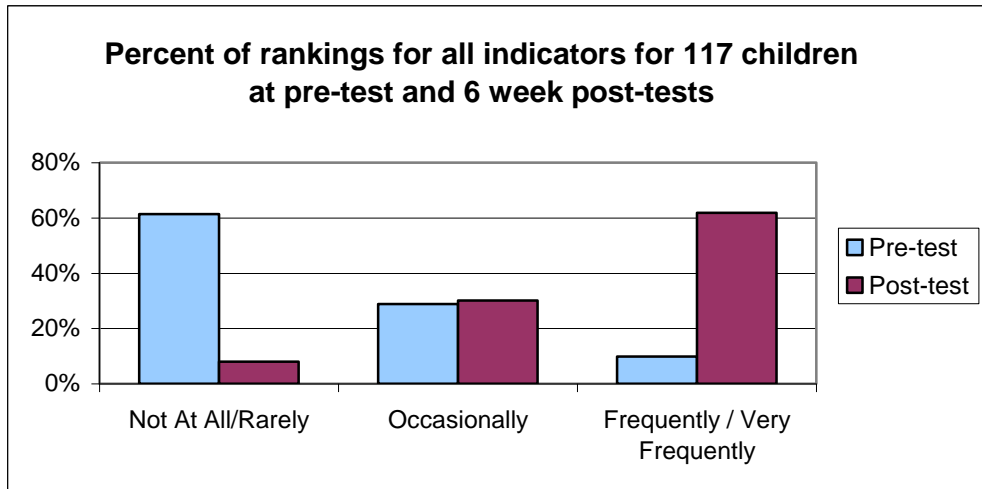
Child Development

Children in the Family Learning Centers increased their early literacy skills.

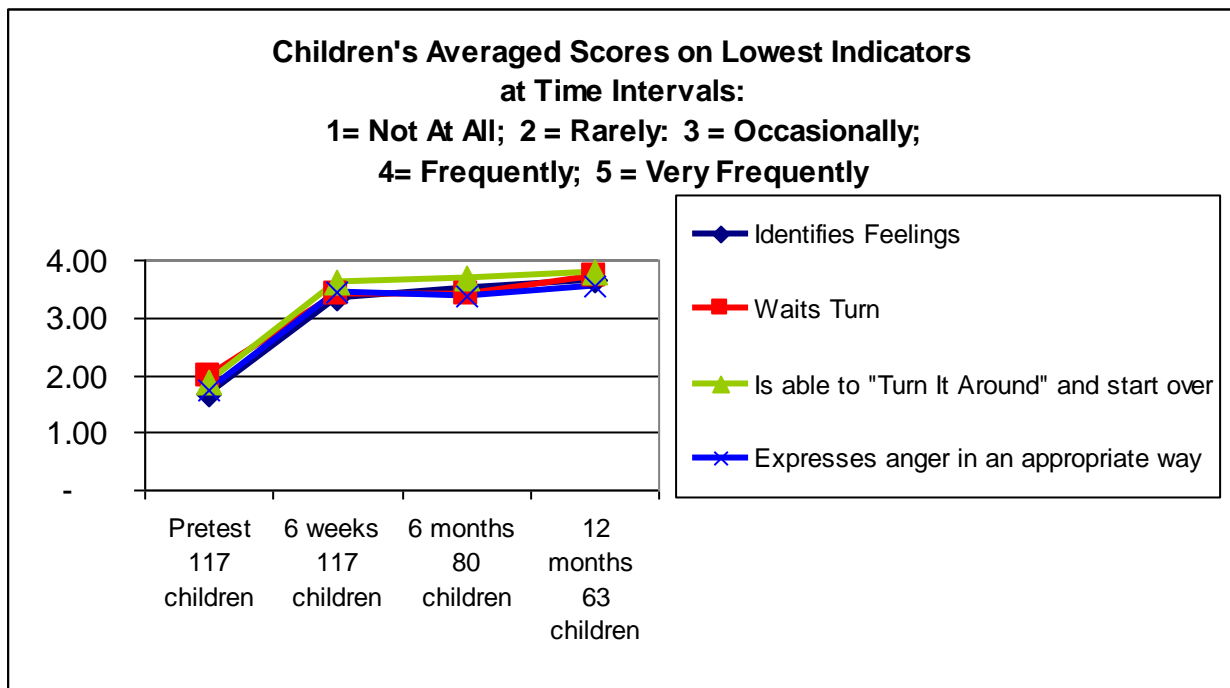


Children receiving intensive services to promote social-emotional development increased their positive behaviors.

- Overall, children participating in the Friendship School increased the frequency of positive behaviors across 14 domains.



- For the lowest 4 behavior indicators measured at Friendship School, averaged scores moved from “Rarely” at pretest to “Occasionally” at 6 weeks and approached “Frequently” at 6 months. These improvements were generally sustained at 12 months for the children tested.



Health

First 5 support increased access to dental health preventative treatment and strengthened community capacity for an effective comprehensive prevention approach.

- *First 5 funds supported a 40% increase in the number of children ages birth to five in the county who had at least one screening and fluoride varnish treatment. Combined funding from First 5 and other funds supported oral screening and fluoride varnish for at least 54% of the county's 3-5 year old children.*
- *Data from Smile Keepers over eight years suggests that the comprehensive prevention approach has reduced the incidence of active caries in the 0-5 population.*

Children had greater access to developmental screening and those who were identified with disabilities and special needs received further referrals or services.

361 new children participated in a Child Find Screening over a four year period (at least 23% of the 3-5 year olds)

- *Of these, 163 (45%) either received services directly from the First 5 School Readiness Program, or were referred for further Special Education, Health, or Mental Health assessments and services.*

At-risk families were successfully linked with appropriate community services to support their newborn's healthy development.

94% of families served by public health nurse home visiting accessed medical services, WIC, or other social services as a result of a referral.

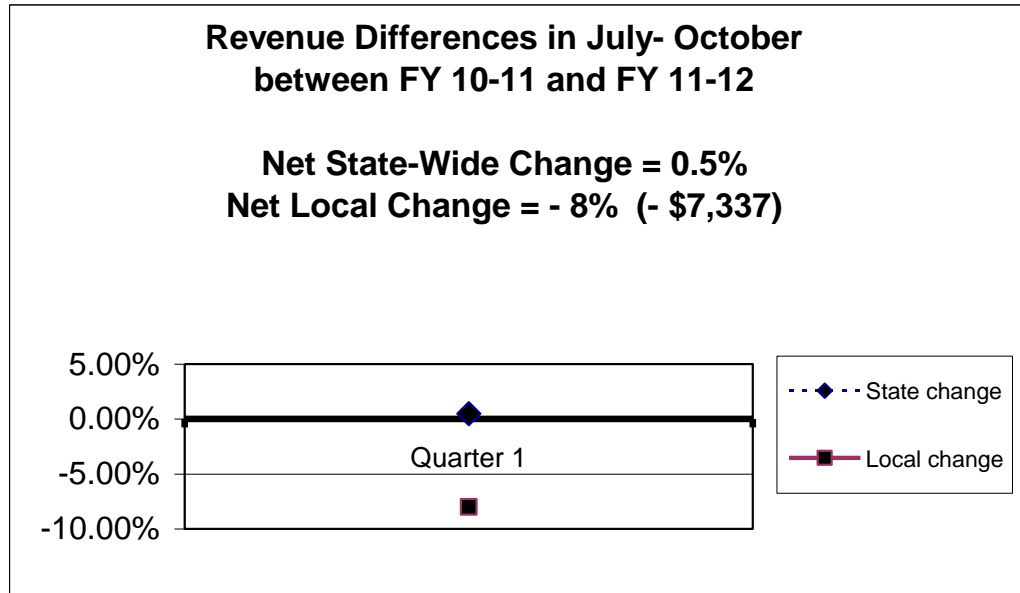


ATTACHMENT #5

FIRST 5 Meeting, December 14, 2011

Item 8. Financial Report to October 2011

September-October	Fiscal Year 2011-2012
Total FIRST 5 Trust Fund Balance	
	All
Beginning Balance - Audit Balance	828,592
Cumulative FY New Revenue	205,419
Cumulative FY Expenditures	134,797
Adjustments and Transfers	-
Current Balance in Fund	899,214



Attachment #5 Financial Report to October 2011

Revenues	Budget	General	Small County Augmentation	Total Revenues
Tobacco taxes:				
Allocation	\$ 288,645	\$ 53,611		\$ 53,611
State interest disbursed (SMIF)	\$ 200	\$ -		\$ -
Intergovernmental:				
State Initiatives - First 5 CA funds	\$ 137,071		\$ 150,256	\$ 150,256
Interest Income	\$ 8,771	\$ 1,552		\$ 1,552
Total Revenues	\$ 434,687	\$ 55,164	\$ 150,256	\$ 205,419
Expenditures	Budget	General	Small County Augmentation	Total Expenses
Administrative Expenditures				
Professional Services:				
Professional Svcs-Admin	\$ 37,500		\$ 6,406	\$ 6,406
County Counsel	\$ 6,000		\$ 2,000	\$ 2,000
Auditor-Controller (local)	\$ 180		\$ 36	\$ 36
Accounting and Audit (outside audit)	\$ 10,850		\$ 10,850	\$ 10,850
Travel -Training and Seminars	\$ 3,000		\$ -	\$ -
Dues and Memberships	\$ 2,500		\$ 2,500	\$ 2,500
Office:				
Office Expense	\$ 700		\$ 75	\$ 75
Bank Charges and Discounts	\$ 325		\$ 99	\$ 99
Advertising	\$ 300		\$ -	\$ -
Communications	\$ 300		\$ -	\$ -
Commission Meeting Exp	\$ 175		\$ -	\$ -
Total Admin	\$ 61,830	\$ -	\$ 21,966	\$ 21,966
	14%			16%
Program Expenditures				
Grants and Programs				
A-TCAA Family Learning Cntrs	\$ 94,500	\$ 53,121		\$ 53,121
ICES Raising Healthy Families	\$ 105,000	\$ 30,164		\$ 30,164
Kits for New Parents - Total	\$ 50	\$ -		\$ -
Oral Health Access (Dental Help Fund)	\$ 3,000	\$ (99)		\$ (99)
Public Health PNP	\$ 25,000	\$ 6,403		\$ 6,403
TCOE SELF	\$ 100,000	\$ 11,717		\$ 11,717
TCOE Smile Keepers	\$ 25,500	\$ 5,429		\$ 5,429
Behavioral Health Fund	\$ 3,000	\$ -		\$ -
Professional Services				
Prof Services- Program Svcs: ED	\$ 22,500		\$ 2,399	\$ 2,399
Total Program	\$ 378,550	\$ 106,736	\$ 2,399	\$ 109,135
	83%			81%
Total Evaluation (Prof Svcs Eval)	\$ 15,000		\$ 3,695	\$ 3,695
Professional Services- Evaluation	3%			3%
Total Expenditures	\$ 455,380	\$ 106,736	\$ 28,060	\$ 134,797



ATTACHMENT #6

FIRST 5 Meeting, December 14, 2011

Item 10. Discussion of contract for First 5 Director services for FY 12-13

Issue: the current 4-year contract with Sheila Kruse for First 5 Director services for First 5 Tuolumne expires on June 30, 2012, at the end of this fiscal year.

What needs to be done: The Commission must embark on a process to have a contract in place for a Director starting July 1, 2012.

History:

1999: Commission released a competitive RFP for development of Strategic Plan, and contracted with Sheila Kruse for the period of December 1999 – June 30, 2000.

FYs 00-01 through 04-05 (5 years)

July 2000: Commission entered into a 1-year contract with Sheila Kruse to provide services to the Commission (equivalent to an Executive Director role); this was not a competitive contract. The contract was amended to add new services in April 2001, and then renewed annually for the next 4 fiscal years, through June 2005.

FYs 05-06 through 07-08 (3 years)

March 15, 2005: On advice of county counsel, the Commission released a competitive RFP for an Executive Director. Multiple applications were received. In June 2005, the Commission entered into a 1-year contract with Sheila Kruse to provide Executive Director services. The contract was renewed annually for the next 2 fiscal years, through June 2008.

FYs 08-09 through 11-12 (4 years)

January 2008: The Commission released a competitive RFA for an Executive Director. One application was received. In May 2008, the Commission entered into a 4-year contract with Sheila Kruse to provide Executive Director services.

In discussions between the Commissioners and Gregory Oliver, county counsel, during the development of the 2008 RFA, the following language was included: *“The total contract term shall be for four years, with an option to renew for four additional years, based on the successful completion of contract deliverables, and the intent of both parties.”*

Critical steps and decisions:

1. Does the Commission wish to release a competitive RFA or to renew the existing contract for 4 additional years?
2. If an RFA process is chosen, the process for development, timeline, etc. must be determined.

Attachment #6 Discussion of contract for Director services for FY 12-13

3. If a contract renewal process is chosen there should be some time devoted to discussion and negotiation regarding: (1) contract amounts; (2) current and future deliverables; (3) flat rate or hourly billing; (4) out-of-county travel allowances; (5) other pertinent discussion items. Who will lead this process? What other research is necessary to inform this process?

Financial considerations:

Contract amounts – history of last 4 years (12 year history available on request)
(Contracts are inclusive of all operating costs for the Director, including site, materials, equipment, insurance, benefits, etc.)

FY 08-09: \$90,000

FY 09-10: \$91,800

FY 10-11: \$93,636

FY 11-12 \$75,000 (equivalent to 72% time at \$55/hour)

The approved financial plan for the years FY 12-13 through FY 15-16 forecasts the following amounts for operations costs:

	FY 12-13	FY 13-14	FY 14-15	FY 15-16*
Executive Director:	\$75,000	\$75,000	\$75,000	Approx. \$46,500*
Other operations costs (county counsel, audit, meeting costs):	\$27,430	\$27,979	\$28,538	Approx. \$29,000*

** Operations costs are not broken down in the financial plan for FY 15-16, the amount estimated for ED costs above is extrapolated from the proportional decrease in total expenditures (38%). Some operational costs, such as the annual audit, cannot be reduced.*